

B.B.A. Semester - 2 (CBCS) Examination
March/April – 2025 (New Course)
IT Tools for Business (FND)

Time: 1.30 Hours**Marks: 35****Instructions:**

1. All questions are compulsory.
2. Figures to the right indicate marks.

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- Que.1 Answer the following (10)
- 1) Explain the different objects in an Access database.
 - 2) Describe the process of creating and modifying a database in MS Access.
- OR
- Que.2 Answer the following (10)
- 1) What are Access data types? Explain with examples.
 - 2) Discuss the rules for naming objects in MS Access.
- OR
- Que.3 Answer the following (ANY THREE) (15)
- 1) What are primary key, foreign key, composite key, and candidate key? Explain with examples.
 - 2) Explain the concept of referential integrity and its importance in database management
- OR
- 1) Describe different field properties input mask, validation rule, and default value in a table.
 - 2) Explain the process of importing, exporting, and linking objects with another application in MS Access.
- 1) What is a query? Explain different types of queries in MS Access.
 - 2) Discuss the process of creating and designing tables in MS Access.
 - 3) Explain forms in MS Access and their various properties.
 - 4) How can calculations and functions be implemented in queries? Explain with an example.
 - 5) What are different types of relationships in MS Access? How do they help in database management?
